

Grading Norms, 2020-2021

Hilburn Academy



Purpose

The purpose of this document is to provide families with a brief overview of grading and reporting norms. Specific information will be shared from individual teachers and grade levels as it will depend heavily on the student's grade level.

Board Policy 3400

[Board Policy 3400, Evaluation of Student Progress](#), and the related [Policy 3400 R&P](#) are the core basis of any grading in schools for 2020-2021. In reviewing these policies, here are a few important notes.

- Grades must appropriately and consistently measure and communicate an individual student's level of mastery of defined learning standards/objectives.
- Grades shall not be punitive. This includes lowering a grade due to lack of access to technology or failure to log into a live instruction meeting.
- Grading Plans should align with Board Policy 3400
- Teachers will communicate grading expectations to students and parents.
- Regular timely feedback will be provided on student work to promote learning, self-evaluation, and growth. Feedback will be dependent on student grade-level and needs.

Grading Norms, K-5

Below are basic grading norms for elementary students.

- Elementary schools will operate using the standards-based grading system (Levels 1-4) for all elementary courses. The 100 point scale will be used for middle school courses taken in elementary school.
- Due to the structure of the online environment, students will be engaged in independent activities, which may be graded after adequate instruction and feedback have been provided.
- Missing assignments and participation are communicated through the work habits grade on the report card.

The Extended Content Standards are substantially modified standards that are aligned to the NC Standard Course of Study. Students accessing those Extended Content Standards will be graded on his or her achievement in the Extended Content Standards curriculum and this would be reflected in the ECS report card.

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Grading Norms, 6-12

Below are the basic grading norms for Middle School students.

- Secondary schools will report grades using the 100 point scale.
- Teachers will provide their expectations for students to complete work assignments in synchronous and asynchronous learning environments.
- Teachers will not penalize a student's grade due to a lack of ability to access material/instruction.
- Students will be expected to participate in final exams for high school credit courses.
- Seniors who have a final grade of C or better in a course that does not require a state exam will be considered exempt. Absences will not count toward exam exemptions for the 2020-2021 school year.
- Issuing grades for NCVPS will remain consistent with past practices.
- Schools are encouraged to communicate their process for when/how grades are updated and maintained in PowerSchool.

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Interim Reports & Report Cards

In alignment to board policy, all students in grades K-12 are issued report cards each quarter. Interim reports will be issued to students either by written or electronic means by the midpoint of each grading period.

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Interim/Report Card Dates for 2020-21



Traditional Calendar

Interims (Week of)	Report Card	Quarter Ends
Q1 – September 21	October 30	October 22
Q2 – November 30	January 22	January 15
Q3 – February 15	April 22	April 9
Q4 – May 10	June 10	June 10

Report cards will be issued in the following manner:

- Hilburn Students will receive report cards electronically via individual email in elementary and via PowerSchool in secondary. In this model, families can request a printed copy of the report card that will be mailed to them.

Promotion & Retention

Promotion and retention practices in 2020-2021 will align to [Board Policy 3420, Student Promotion, and Accountability](#). Promotion and retention concerns will be addressed beginning in February 2021.